Distribution: Supervisor/Department Head
Employee and Labor Relations

Safety Survey

Grossmont-Cuyamaca Community College District

Grossmont ☐ Cuyamaca ☐

Campus Location:

Date:

Surveyor:

Contact Person:

Operations

		Acceptable				If "No," Abatement		
		Yes	No	N/A	Details/Comments	Who	When	Completed
	Housekeeping							
a.	Are tools and equipment properly stored?							
b.	Are floors clear and free of trip/slip hazards, is obsolete material regularly removed to prevent excess accumulation, and is housekeeping adequate?							
	Tools and Equipment							
c.	Are tools and equipment in good condition, do they receive regularly documented inspections and are they inspected each day before use?							
d.	Are appropriate guards in place to protect points of operation, belts and pulleys, and nip points?							
e.	Are machines equipped with visible, signed, and unobstructed emergency shutoff switches?							
	Are stepladders in good condition with solid, unbroken steps, secure hardware and and legible labels?							
	Hazardous Materials and Waste							
f.	Are flammable and combustible liquids properly stored in appropriate containers, cabinets, and/or rooms; are containers properly labeled; and is bonding/grounding to prevent static buildup performed when required?							
g.	Are Material Safety Data Sheets (MSDS) on file and readily available for all hazardous materials used in Operations?							

		Acceptable				If "No," Abatement		
		Yes	No	N/A	Details/Comments	Who	When	Completed
	Personal Protective Equipment, Emergency Response and Preparedness							
h.	Is appropriate personal protective equipment (PPE), such as safety glasses, gloves and aprons, provided and required and stored and maintained in a sanitary condition?							
i.	Are first aid kits provided and readily accessible and are employees trained in first aid response?							
j.	Are approved safety showers and emergency eyewash stations provided and maintained where exposure to highly corrosive or injurious chemicals is possible?							
	Operations - Other							
k.	Are other Operations areas free of obvious hazards or concerns?							
	Comments							